Quick guide: 4 common source types

Full guide: http://libguides.bournemouth.ac.uk/bu-referencing-harvard-style

Book (print or online)
Surname / Family Name, Initials., Year of publication. Title of book (in italics) [online]. (If applicable) Edition. (If not the first) Place of publication: Publisher.


Journal article (print or online)
Surname / Family Name, Initials., Year. Title of article. Title of journal (in italics) [online], (If applicable) Volume number & (part number or issue number or date), Page numbers or e-number of article (if available).


Webpage
Organisation / Surname / Family Name, Initials., Year. Title of webpage (in italics) [online]. Place of publication: Publisher: (if available). Available from: URL [Accessed date].

(For webpage place of publication and publisher details, use what may be available on the website ‘About us’ or ‘Contact’ sections, otherwise, you may need to leave those details out).

Report (print or online)
Organisation / Surname / Family Name, Initials., Year. Title of report (in italics) [online]. (If applicable) Place of publication: Publisher. Report number (if stated).

e.g. The Point of Care Foundation, 2014. Staff care: how to engage staff in the NHS and why it matters 2014 [online]. London: The Point of Care Foundation.